

# Equality, Diversity & Inclusion Training



## **Course Overview**

Equality means offering the same rights and opportunities to all people. Diversity is understanding that each person is unique. It means embracing people's differences, including their beliefs, abilities, preferences, backgrounds, values, identities and Inclusion is an extension of equality and diversity. It is vital for a firm to actively promote equality diversity and inclusion within the firm and the wider community. As per the SRA's Principles and Code of Conduct for Solicitors and Code of Conduct for firms, Lexcel Training Requirements, WIOS and COS.

All law firms are required to submit SRA Diversity data every two years.

### Course Tutor Ameca



Ameca Jones

Jones has three experience as a Prison Officer, where she had to deal with challenging situations and a wide range of people dailv basis. She interested in the management, procedural and documentation side of the work which led her to her current position in cpm21 as an Assistant Consultant.



22nd May 2025



Via Zoom



14:00-16:00



£125 per person + VAT

#### What will the course cover?

- The Equality Act 2010
- Protected Characteristics
- Types of unlawful discrimination
- What is Inclusion?
- Applicable SRA Standards and Regulations 2019
- Quality Marks and Scheme requirements for ED&I
- Diversity in the Legal Profession
- Inclusion & Reasonable Adjustments

#### Who should attend?

- Owners, Directors or Partners of Legal Firms that have responsibility for ED&I
- Department Heads
- Supervisors
- Practice Managers
- Human Resources Managers





# Course Booking Form Equality, Diversity & Inclusion Training 22nd May 2025



Information	
Please Reserve the below person/persons on the course:	
Full Name(s):	
Business Name:	
Address	Postcode
Contact Name:	-
Contact Email:	-
Contact Telephone:	
Any Special Requirements:	

#### Course Cost: £125 Per Person Plus VAT

Payment should be made via Stripe. Simply visit our Course Schedule page and select Buy Now: http://cpm21.co.uk/Current-Training-and-Support-Courses-from-CPM21

#### **CPD Course Booking Terms & Conditions**

- 1. Course fees must be paid on or before the date of the course. If you fail to attend after booking the course then you remain liable for the fee subject to clause 7 below,
- 2. Confirmation of booking and details of venue will be sent by e-mail only to the e-mail address provided.
- 3. A receipted VAT invoice will normally be issued to the delegate/organisation within 14 days of the conclusion of the course.
- Course documentation will be distributed at the event.
- 5. Prices may be subject to change and may vary depending on locations of the course (to allow for varying venue costs etc.)
- 6. We are SRA approved external CPD course provider and provide CPD hours for those subject to that scheme. It is a condition of the allocation of hours that you attend for the duration of the course and personally complete and sign the CPD register to confirm that you have done so. The relevant CPD reference will be provided by the tutor on the day and will be shown on the CPD register. You should make a note of this and the hours awarded for your own CPD records.
- 7. We reserve the right to vary, cancel or postpone a course at short notice where necessary. Cpm21 accept no liability if the course does not take place. Refunds will be made as appropriate if the course is cancelled by us.
- 8. You may cancel/postpone your attendance up to 14 days before the event, provided you e-mail such confirmations to office@cpm21.co.uk
  We cannot accept telephone, letter or faxed cancellations.
- 9. You may send a substitute delegate without notifying us in advance but the change must be made clear on the signed CPD register.
- 10. Data Protection we may periodically contact you with updates. Information and details of courses and services. If you do not wish to receive such updates or information then please e-mail office@cpm21.co.uk

Please see our Privacy Policy on our website.

11. The presentations, materials and notes for our courses are prepared solely for the benefit of the delegates attending that course. They are intended to be an integral part of the course presentation and do not necessarily stand on their own outside that context. They must not be used for giving advice in a specific situation. Neither cym21 nor any of its consultants or uturors shall have any responsibility or liability for losses (incling consequential loss) occurring because a person acts upon or fails to act based on any statement made by the consultant or tutor or contained in the course materials, notes or presentations. Our tutors are not authorised to provide practice management, legal or other advice relating to any specific situations or issue as part of our training courses and you should seek appropriate professional, filancial or legal advice before making any decisions or taking any actions based on what you have heard, learned or read about on the course.