

Associate Consultants Required

We are seeking applications for the interesting and varied role of an Associate Consultant.

Except as to the demands of the work you are allocated you will have freedom to choose which days you work. Ideally you would, on average, be available to cpm21 for say 3 days per week. Subject to issues of availability, flexibility and professional conflict you may (as far as cpm21 is concerned) also have other work/employment.

You will have a working knowledge and some experience in one or more of the following areas:

- LEXCEL
- SQM
- LAA Contract Compliance
- SRA Code of Conduct
- GDPR
- File Review
- Management of a Solicitors' Practice
- Delivering training to the legal sector

You are a good self-manager

You can work under pressure when needed and meet tight deadlines

You have an attention to detail and want to deliver a high-quality service.

You are a good communicator and listener

You respond to phone calls, emails and other communications promptly.

You are a team player

You can maintain strict confidentiality

You will be flexible and able to travel by your own transport across Wales and England when necessary with very occasional overnight stays.

Ideally you would have some consultancy experience.

You will be IT literate and able to use Microsoft Office particularly Excel and Word

You are keen to learn and develop. The successful applicants will be given Learning & Development opportunities supported by experienced consultants and trainers.

Please send a current cv (in confidence) demonstrating why you are a suitable candidate to wayne.williams@cpm21.co.uk.

If you would like to know more before applying or to discuss the opportunity, then please contact **Wayne Williams** on **07970 994 180** for a confidential discussion.